

## LEAVE OF ABSENCE APPLICATION

Please complete this form and submit to a Committee member to apply for Leave of Absence.

*Leave of absence may be granted in cases of sickness or on any other reasonable grounds, excusing a member from attending meetings for a specified length of time.*

*During the period of granted Leave of Absence the member remains a member of the Probus club as long as the member is financial.*

LEAVE OF ABSENCE OFFICIAL FORM - PROBUS CLUB OF LEUMEAH (COMBINED) INC.	
NAME OF MEMBER	
DATE OF APPLICATION	
COMMENCEMENT DATE	
RETURN DATE	
REASON FOR REQUEST	
SIGNATURE OF MEMBER	
DATE CONSIDERED BY MANAGEMENT COMMITTEE	
APPLICATION APPROVED?	YES/NO
DECISION RECORDED (MINUTES & ATTENDANCE RECORDS)	YES/NO
MEMBER ADVISED	YES/NO